

ELIDA LOCAL SCHOOLS

PROPOSAL FOR OVERNIGHT/EXTENDED STUDENT TRIPS (NON-ATHLETIC)

Type of Trip: National FFA Convention & Expo Center

Proposed Departure Date: 10/23/24

Return Date: 10/24/24

Proposer: Mr. Oen

Position: Agricultural Education Instructor & FFA Advisor

Date by which response is needed: October Board of Education Meeting

Proposal Date: 9/19/24

A. Purpose

1. What is the major place to be visited or event to be attended?

The major event to be attended is the National FFA Convention, held annually in Indianapolis, Indiana. This convention is the largest student gathering focused on agriculture, leadership development, and career readiness in the country.

2. How is the trip related to the educational program of the District?

The trip directly supports the district's agricultural education program by providing students with hands-on learning experiences that align with our curriculum standards. Attending the National FFA Convention allows students to engage with workshops, leadership seminars, and agricultural industry professionals, enhancing their understanding of agricultural practices, career opportunities, and the importance of leadership within the field.

3. In what ways will the students benefit?

Leadership Development: Participation in leadership workshops and seminars designed to enhance their leadership, teamwork, and communication skills.

Career Exploration: Exposure to various agricultural careers through interactions with industry professionals and college representatives, helping them make informed decisions about their future.

FFA State Degree Requirements: For many students, this event will fulfill their final requirement for earning the Ohio FFA State Degree, a prestigious recognition that reflects their dedication and accomplishments within agricultural education

4. In what ways will the District benefit?

The district will benefit by showcasing its commitment to providing students with exceptional educational opportunities beyond the classroom. Supporting this trip enhances the district's reputation for fostering student leadership, career readiness, and hands-on learning experiences. Additionally, there is a distinct possibility that the Elida FFA could have seven senior students receive their Ohio FFA State Degree—a milestone that may have never been achieved before at Elida. This unprecedented accomplishment would bring significant recognition to the district, highlighting the success of our agricultural education program and the dedication of our students. The achievements of these students

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will not only enhance the district's reputation but also serve as a source of pride for the entire school community.

5. How will the trip be evaluated to determine the extent to which these benefits were realized?

The trip will be evaluated using a combination of student reflections, feedback surveys, and achievement tracking. Students will be asked to provide feedback on their experiences, including the skills they developed and the knowledge they gained. Additionally, we will monitor the number of students completing their Ohio FFA State Degree requirements as a direct result of this trip. These evaluations will help assess the trip's impact on student growth and its alignment with our educational objectives.

B. Students and Staff

1. Which students, (grade, class, or organization), will be going?

Elida FFA - 9 Students Total

7 Seniors: Luke Burkholder, Malania Hershey, Tanner Layman, Samantha McDaniel, Daron Peters, Tyler Siefker, & Gage Wita

2 Juniors: Chloe Kosch & Cara Pack

2. How many students are currently experiencing academic problems?

All 9 students are in good if not great academic standing here at Elida as well as Apollo Career Center.

3. Which staff member will be in charge?

Mr. Oen

4. What previous experience has the staff member had in conducting overnight or extended field trips?

At this point in time, none but have several mentors from neighboring schools who will be in attendance. I have and plan to continue to lean on them before during and after this trip.

5. What other staff members will be going?

N/A

6. How many chaperones, in addition to staff members, will be going?

N/A

7. What are their names and affiliations with the students?

N/A

8. How many school days will be missed?

2

9. How will teachers be advised in advance that the students will be out of school?

Students will fill out the correct forms provided by the school and have a private conversation with all of their teachers on missed work for these 2 days.

C. School Work

1. How will missed work be made up?

The approach we will be taking is to be proactive and if it is not possible to have it done before they leave then they will have plenty of time on the ride to and from Indianapolis to make it up in time.

2. What special assistance will be provided students with academic problems?

I plan to also have a conversation with each of their teachers individually so that, for lack thereof, there will be no middle man. All students though are very strong academically.

D. Itinerary

1. What is the destination?

Indianapolis, Indiana

2. What will be the mode of transportation? What liability insurance does the carrier have?

School Van

3. Where will the group be housed and fed?

Hilton Hotel – Elida FFA

4. What enroute or supplementary activities are planned?

Students will partake in 2-3 various student workshops on Wednesday and Thursday morning. We will also be taking a tour of Lincoln Tech, who will also be providing the students lunch on Wednesday. Thursday we will be stopping for a tour of Bowman & Landes Turkey in New Carlisle, OH.

5. What arrangements have been made for dealing with emergency situations?

An emergency communications system is in use during the National FFA Convention & Expo. This system provides text messages, automated phone calls and/or email messages from National FFA Organization staff to attendees to notify them of emergency situations or other high-priority alerts.

I will carry a list of student emergency contacts, medical information, and any relevant health concerns.

6. What arrangements have been made for administering necessary medications to students while on this trip?

Before the trip, I will collect all necessary medication forms, signed by parents/guardians and physicians, to ensure we have accurate instructions for administering student medications. Medications will be stored securely and administered by a designated, trained chaperone in accordance with district policies. A medication log will be maintained to document the administration of each dose, ensuring proper dosage and timing. Students will also be informed of the process to access their medications as needed. With using Final Forms this will all be taken care of weeks before the trip.

E. Finances

1. What is the estimated total cost and cost per student?

Student Cost - \$200 / Student (This includes hotel, rodeo, & food)

FFA Cost - \$700 Total (This includes registration, parking, & shuttle to and from the rodeo)

2. What is the source of funds?

Elida FFA Account

3. How will the funds be collected and safeguarded?

All funds will be collected by Mr. Oen, who will then promptly deliver them to the central office for secure deposit.

4. What provision has been made for students who are financially unable to pay any necessary costs?

I have personally spoken with all nine students, and each has confirmed that financial constraints will not be an issue for this trip. However, should a financial need arise, Elida FFA will work with the student to arrange a solution, such as utilizing proceeds from our upcoming fruit sale to cover any necessary costs.

F. Communications

1. How will you communicate to parents prior to, during, and after the trip?

Parents will receive a detailed letter and itinerary prior to signing the consent forms, ensuring they are fully informed and there are no unexpected details. We utilize the AET (Agricultural Experience Tracker) platform, which allows for efficient communication. I have access to each parent's contact information, enabling me to send updates and messages before, during, and after the trip as needed. 2. List telephone numbers at destination and where group will be housed.

2. What information will be provided to the media and the community?

We maintain regular communication with Mrs. Phipps to share updates on the various activities we participate in throughout the year, and this trip will be no exception. Additionally, Elida FFA actively showcases the skills and efforts of our students through our dedicated social media page, where we will highlight the significance of this event and the students' achievements.



Signature of the Requestor

9/27/24

Date

Approved:



Principal

9/27/24

Date

Date

Board of Education

Date